

16th March 2020

Precautionary and BCP Measures at Phillip Capital Management in response to the DORSCON Orange level alert for Covid-19 Situation

Dear Partners and Investors,

We would like to assure you that Phillip Capital Management (S) Ltd is continuing our business operations in compliance to public health advisories issued by our Ministry of Health and other related authorities to minimise risk of infection and community spread of the COVID-19.

We remain fully committed to safeguarding the well-being of our employees, customers, the general public and have implemented measures such as:

- Travel advisory against all non-essential travel abroad
- Two-times a day temperature screening for staff,
- Health and travel declaration for staff and any visitors seeking to enter our office,
- Hand sanitizers are available at our office,
- Our staff are reminded regularly to take care of personal hygiene
- We have postponed large-scale events like seminars, investors events and deferred the non-essential meetings

In addition to these measures, we request clients and members of the public to defer their visit to our premise if they:

- Are feeling unwell
- Entered Singapore with recent travel history to ASEAN countries, Japan, Switzerland, United Kingdom, mainland China (outside Hubei province), Iran, Italy, France, Germany, Republic of Korea, and Spain within the last 14 days;
- Have been in contact with someone who has returned to Singapore from the above listed countries in the past 14 days; or
- Have a household member issued with a Home Quarantine Order or placed under Leave of Absence (LoA)

To ensure there is no disruption to our services during this period, we have also started the split team operations.

We will continue to monitor the situation closely and act accordingly in the best interests of our clients, colleagues and the general public.

For your convenience, we encourage you to contact us at pcm@phillip.com.sg or 6230 8133.

We thank you for your understanding and cooperation.